

RICE TOWNSHIP BOARD OF SUPERVISORS - AGENDA
REORGANIZATION MEETING
3000 Church Road, Mountaintop, PA
JANUARY 2, 2024

The duly advertised reorganization meeting of the Rice Township Board of Supervisors is held on Tuesday, January 2, 2024 at the Rice Township Municipal Building, 3000 Church Road, Mountaintop. Copies of the Agenda are available to the public. Attorney Kristyn Giarratano Jeckell from the Township Solicitor’s office, calls the meeting to order at 7:00 p.m. It is announced that the meeting is recorded for preparing the minutes. Interior cameras are also recording the video.

ROLL CALL: Arnold -
Pipech -
-

Also present were: Please see attached sign in sheet.

The Board of Supervisors met in Executive Session on December 27th at 3:45 p.m. at the Township Building, 3000 Church Road, to discuss personnel matters.

Oath of Office - Tom Romanyshyn

The regular meeting of the Supervisors will be held immediately following the reorganization.

MOTION by _____, second by _____, to name Rick Arnold as temporary Chair.
ROLL CALL: Arnold - _____ Pipech - _____ Romanyshyn - _____
MOTION CARRIED?

MOTION by _____, second by _____, to name Jeffrey Beck as temporary Secretary.
ROLL CALL: Arnold - _____ Pipech - _____ Romanyshyn - _____
MOTION CARRIED?

MOTION by _____, second by _____, to name _____ as Chairman for the year 2024.
ROLL CALL: Arnold - _____ Pipech - _____ Romanyshyn - _____
MOTION CARRIED?

MOTION by _____, second by _____, to name _____ as Vice-Chairman for the year 2024.
ROLL CALL: Arnold - _____ Pipech - _____ Romanyshyn - _____
MOTION CARRIED?

MOTION by _____, second by _____, to name _____ as Secretary/Treasurer for the year 2024.
ROLL CALL: Arnold - _____ Pipech - _____ Romanyshyn - _____
MOTION CARRIED?

Oath of Office –Secretary/Treasurer

**RICE TOWNSHIP BOARD OF SUPERVISORS - AGENDA
REORGANIZATION MEETING
3000 Church Road, Mountaintop, PA
JANUARY 2, 2024**

BUSINESS MATTERS Cont.:

MOTION by _____, second by _____ to adopt all the following motions on the agenda.
ROLL CALL: Arnold - _____ Pipech - _____ Romanyshyn - _____
MOTION CARRIED?

MOTION by _____, second by _____, to make the following appointments:
Police—Bob Pipech, Liaison
Pensions—Tom Romanyshyn, Liaison
Fire Departments--Rick Arnold, Liaison
Personnel--Bob Pipech, Liaison
Recycling—Tom Romanyshyn, Liaison
Recreation--Rick Arnold, Liaison
Roadmaster--Bob Pipech, Liaison
Planning & Zoning--Rick Arnold, Liaison
Mountain Top Regional Police--Rick Arnold, Liaison
Mountaintop Area Joint Sanitary Authority –Tom Romanyshyn, Liaison
ROLL CALL: Arnold - _____ Pipech - _____ Romanyshyn - _____
MOTION CARRIED?

MOTION by _____, second by _____, to make the following appointments:
Zoning Officer – Regional Municipal Services LLC
SEO—Brior Environmental
SEO Alternate--Robert Fugate
Planning Commission Administrator/Secretary--Jeffrey D. Beck
Earned Income Tax Collector--H.A. Berkheimer, Inc.
Local Service Tax Collector--H.A. Berkheimer, Inc.
Tax Hearing Officer--H.A. Berkheimer, Inc.
Deputy Tax Collector--Diane Kendig
ROLL CALL: Arnold - _____ Pipech - _____ Romanyshyn - _____
MOTION CARRIED?

MOTION by _____, second by _____, to make appointments of personnel as per attached schedule which includes salaries/wages. [See Wages page]
ROLL CALL: Arnold - _____ Pipech - _____ Romanyshyn - _____
MOTION CARRIED?

MOTION by _____, second by _____, to make the following appointments:
Township Engineer--PennEastern Engineers
Township Solicitor—Elliott Greenleaf & Dean
Planning Commission Solicitor-- Elliott Greenleaf & Dean
Zoning Hearing Board Solicitor--Jeffrey Malak, Esq.
ROLL CALL: Arnold - _____ Pipech - _____ Romanyshyn - _____

**RICE TOWNSHIP BOARD OF SUPERVISORS - AGENDA
REORGANIZATION MEETING
3000 Church Road, Mountaintop, PA
JANUARY 2, 2024**

MOTION CARRIED?

BUSINESS MATTERS Cont.:

MOTION by _____, second by _____, to make the following appointments:

- Planning Commission: David Allen (4-year term)
- Zoning Hearing Board: Jeffrey Held (3-year term)
- UCC Appeal Board: VACANCY (5-year term)
- Vacancy Board: Albert Bierzynski (annual)
- UCC Appeal Board: VACANCY (5-year term)
- Emergency Management Coordinator: Bryan Brown (annual)
- Flood Plain Administrator: Regional Municipal Services LLC (annual)
- Flood Plain Administrator Alternate: Bryan Brown (annual)

ROLL CALL: Arnold - _____ Pipech - _____ Romanyshyn - _____

MOTION CARRIED?

MOTION by _____, second by _____, to adopt Resolution 2024-2, appointing Pam Heard as the Primary TCC voting delegate.

ROLL CALL: Arnold - _____ Pipech - _____ Romanyshyn - _____

MOTION CARRIED?

MOTION by _____, second by _____, to adopt Resolution 2024-3 appointing Jeffrey D. Beck as Chief Administrative Officer of the Pension Funds.

ROLL CALL: Arnold - _____ Pipech - _____ Romanyshyn - _____

MOTION CARRIED?

MOTION by _____, second by _____, to name Jeffrey D. Beck the Rice Township Open Records ("Agency Open Records ") Officer for the year of 2024.

ROLL CALL: Arnold - _____ Pipech - _____ Romanyshyn - _____

MOTION CARRIED?

MOTION by _____, second by _____, to appoint Pat Davis as backup secretary/treasurer at \$29.00 per hour, if and when needed, for 2024.

ROLL CALL: Arnold - _____ Pipech - _____ Romanyshyn - _____

MOTION CARRIED?

MOTION by _____, second by _____, that the IRS mileage rate of 67 cents per mile for 2024 be paid for Township matters to Township employees and officials.

ROLL CALL: Arnold - _____ Pipech - _____ Romanyshyn - _____

MOTION CARRIED?

MOTION by _____, second by _____, to name First Keystone Community Bank as the depository for Rice Township funds for the year 2024, checks to be signed by any two supervisors and the treasurer, and the treasurer is authorized to make interim payments and to transfer money between funds.

ROLL CALL: Arnold - _____ Pipech - _____ Romanyshyn - _____

MOTION CARRIED?

**RICE TOWNSHIP BOARD OF SUPERVISORS - AGENDA
REORGANIZATION MEETING
3000 Church Road, Mountaintop, PA
JANUARY 2, 2024**

BUSINESS MATTERS Cont.:

MOTION by _____, seconded by _____, to authorize the Treasurer to pay any bill prior to the monthly Board of Supervisors' Meeting if such payment will prevent a late fee, service charge, or cancelation of service, such payment to be reported in the bills to be paid as listed on the check register report at the next Board of Supervisors Meeting.

ROLL CALL: Arnold - _____ Pipech - _____ Romanyshyn - _____
MOTION CARRIED?

MOTION by _____, second by _____, to pay yearly dues to the Pennsylvania State Association of Township Supervisors in the amount of \$1,625.00, based on Township population, which is a \$26.00 increase from last year.

ROLL CALL: Arnold - _____ Pipech - _____ Romanyshyn - _____
MOTION CARRIED?

MOTION by _____, second by _____, to approve attendance of the 2024 PSATS Annual Conference in Hershey, PA from April 14th to the 17th at the expense of the Township, open to Supervisors and personnel, and to name Jeffrey D. Beck as the Voting Delegate.

ROLL CALL: Arnold - _____ Pipech - _____ Romanyshyn - _____
MOTION CARRIED?

The Board of Supervisors is currently accepting applications for two UCC Appeal Board positions (5-year term). Residents may submit applications to the Township or call the Supervisors if interested.

Treasurer's Bond in the amount of \$1,200,000 is in effect from January 2, 2024 to January 2, 2025.

The Board of Supervisors officially recognizes the Wright Township Volunteer Fire Department as the Primary Fire Protection Service for Rice Township and assures that volunteers are covered by municipal policy as it applies.

The regular meeting follows immediately.