

RICE TOWNSHIP BOARD OF SUPERVISORS - MINUTES
REORGANIZATION MEETING
3000 Church Road, Mountaintop, PA
JANUARY 3, 2023

The duly advertised reorganization meeting of the Rice Township Board of Supervisors was held on Tuesday, January 3, 2023 at the Rice Township Municipal Building, 3000 Church Road, Mountaintop. Copies of the Agenda were available to the public. Attorney Kristyn Giarratano Jeckell from the Township Solicitor's office called the meeting to order at 7:00 p.m. with the recitation of the Pledge of Allegiance. It was announced that the meeting was recorded for preparing the minutes. Interior cameras were also recording the video.

ROLL CALL: Arnold - here
 Pipech - here
 Smith - here

Also present were: Please see attached sign in sheet.

Attorney Jeckell reported that the Board of Supervisors met in Executive Session on December 28th at 1:00 p.m. at the Township Building, 3000 Church Road, to discuss personnel matters and that the regular meeting of the Supervisors will be held immediately following the reorganization meeting.

MOTION by Arnold, second by Pipech, to name Carl Smith as temporary Chair.

ROLL CALL: Arnold - yes Pipech - yes Smith - yes

MOTION CARRIED.

Temporary Chair Smith assumes control of the meeting.

MOTION by Arnold, second by Pipech, to name Jeffrey Beck as temporary Secretary.

ROLL CALL: Arnold - yes Pipech - yes Smith - yes

MOTION CARRIED.

MOTION by Arnold, second by Pipech, to name Robert Pipech as Chairman for the year 2023.

ROLL CALL: Arnold - yes Pipech - yes Smith - yes

MOTION CARRIED.

Chairman Pipech assumes control of the meeting.

MOTION by Pipech, second by Smith, to name Rick Arnold as Vice-Chairman for the year 2023.

ROLL CALL: Arnold - yes Pipech - yes Smith - yes

MOTION CARRIED.

MOTION by Pipech, second by Smith, to name Jeffrey D. Beck as Secretary/Treasurer for the year 2023.

ROLL CALL: Arnold - yes Pipech - yes Smith - yes

MOTION CARRIED.

Secretary/Treasurer Beck and Planning Commission member Mark Manosky take the oath of office.

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BUSINESS MATTERS Cont.:

MOTION by Smith, second by Arnold, to adopt all the following motions on the agenda.

ROLL CALL: Arnold - yes Pipech - yes Smith - yes

MOTION CARRIED.

MOTION by _____, second by _____, to make the following appointments:

Police--Carl Smith

Pensions-- Carl Smith

Fire Departments--Rick Arnold, Liaison

Personnel--Bob Pipech

Recycling--Bob Pipech

Recreation--Rick Arnold

Roadmaster--Bob Pipech

Planning & Zoning--Rick Arnold, Liaison

Mountain Top Regional Police--Rick Arnold

Mountaintop Area Joint Sanitary Authority Liaison--Carl Smith

ROLL CALL: Arnold - Pipech - Smith -

MOTION CARRIED.

MOTION by _____, second by _____, to make the following appointments:

Zoning Officer – Regional Municipal Services LLC

SEO—Brior Environmental

SEO Alternate--Robert Fugate

Zoning Consultant -- Jack Varaly

Planning Commission Administrator/Secretary--Jeffrey D. Beck

Earned Income Tax Collector--H.A. Berkheimer, Inc.

Local Service Tax Collector--H.A. Berkheimer, Inc.

Tax Hearing Officer--H.A. Berkheimer, Inc.

Deputy Tax Collector--Diane Kendig

ROLL CALL: Arnold - Pipech - Smith -

MOTION CARRIED.

MOTION by _____, second by _____, to make appointments of personnel as per attached schedule which includes salaries/wages. [See Wages page]

ROLL CALL: Arnold - Pipech - Smith -

MOTION CARRIED.

MOTION by _____, second by _____, to make the following appointments:

Township Engineer--PennEastern Engineers

Township Solicitor—Elliott Greenleaf & Dean

Planning Commission Solicitor-- Elliott Greenleaf & Dean

Zoning Hearing Board Solicitor--Jeffrey Malak, Esq.

ROLL CALL: Arnold - Pipech - Smith -

MOTION CARRIED.

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BUSINESS MATTERS Cont.:

MOTION by _____, second by _____, to make the following appointments:

Planning Commission: Mark Manosky	(4-year term)
Zoning Hearing Board: Archie Weyhenmeyer	(3-year term)
Zoning Hearing Board Alternate: Jeffrey Held	(3 Year term)
UCC Appeal Board: VACANCY	(5-year term)
Vacancy Board: Albert Bierzynski	(annual)
MAJSA Representative David Kellar	(5-year term)
UCC Appeal Board:	(4-year term)
Emergency Management Coordinator: Bryan Brown	(annual)
Flood Plain Administrator: Regional Municipal Services LLC	(annual)
ROLL CALL: Arnold -	Pipech - Smith -

MOTION CARRIED.

MOTION by _____, second by _____, to adopt Resolution 2023-2, appointing Pam Heard as the Primary TCC voting delegate.

ROLL CALL: Arnold - Pipech - Smith -

MOTION CARRIED.

MOTION by _____, second by _____, to adopt Resolution 2023-3 appointing Jeffrey D. Beck as Chief Administrative Officer of the Pension Funds.

ROLL CALL: Arnold - Pipech - Smith, -

MOTION CARRIED.

MOTION by _____, second by _____, to name Jeffrey D. Beck the Rice Township Open Records ("Agency Open Records ") Officer for the year of 2023.

ROLL CALL: Arnold - Pipech - Smith -

MOTION CARRIED?

MOTION by _____, second by _____, to appoint Pat Davis as backup secretary/treasurer at \$25.00 per hour, if and when needed, for 2023.

ROLL CALL: Arnold - Pipech - Smith -

MOTION CARRIED.

MOTION by _____, second by _____, that the IRS mileage rate of _____ cents per mile for 2023 be paid for Township matters to Township employees and officials.

ROLL CALL: Arnold - Pipech - Smith -

MOTION CARRIED.

MOTION by _____, second by _____, to name First Keystone Community Bank as the depository for Rice Township funds for the year 2023, checks to be signed by any two supervisors and the treasurer, and the treasurer is authorized to make interim payments and to transfer money between funds.

ROLL CALL: Arnold - Pipech - Smith -

MOTION CARRIED.

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BUSINESS MATTERS Cont.:

MOTION by _____, seconded by _____, to authorize the Treasurer to pay any bill prior to the monthly Board of Supervisors' Meeting if such payment will prevent a late fee, service charge, or cancelation of service, such payment to be reported in the bills to be paid as listed on the check register report at the next Board of Supervisors Meeting.

ROLL CALL: Arnold - _____ Pipech - _____ Smith - _____
MOTION CARRIED.

MOTION by _____, second by _____, to pay yearly dues to the Pennsylvania State Association of Township Supervisors in the amount of \$1,599.00, based on Township population, which is a \$71.00 increase from last year.

ROLL CALL: Arnold - _____ Pipech - _____ Smith - _____
MOTION CARRIED.

MOTION by _____, second by _____, to approve attendance of the 2023 PSATS Annual Conference in Hershey, PA from April 23rd to the 26th at the expense of the Township, open to Supervisors and personnel, and to name Jeffrey D. Beck as the Voting Delegate.

ROLL CALL: Arnold - _____ Pipech - _____ Smith - _____
MOTION CARRIED.

The Board of Supervisors is currently accepting applications for a UCC Appeal Board position (5-year term). Residents may submit applications to the Township or call the Supervisors if interested.

Treasurer's Bond in the amount of \$1,200,000 is in effect from January 3, 2023 to January 3, 2024.

The Board of Supervisors officially recognizes the Wright Township Volunteer Fire Department as the Primary Fire Protection Service for Rice Township and assures that volunteers are covered by municipal policy as it applies.

The regular meeting follows immediately.

Respectfully submitted;



Jeffrey D. Beck
Secretary/Treasurer