

RICE TOWNSHIP BOARD OF SUPERVISORS - MINUTES

APRIL 2, 2019

The duly advertised regular meeting of the Rice Township Board of Supervisors was held on Tuesday, April 2, 2019, at the Rice Township Municipal Building, 3000 Church Road, Mountaintop. Copies of the Agenda, Minutes of the last meeting and Treasurer's Reports were available to the public. Chair Robert Pipech called the meeting to order at 7:00 p.m.. Pipech announced that the meeting was being recorded for preparing the minutes and that the interior cameras were also recording the video.

ROLL CALL: Arnold - here

Pipech - here

Smith - here

Also present were: Please see attached sign in sheet.

PUBLIC COMMENT: Auditor Felicia Bierzynski questioned the items listed on the agenda for purchase since they were not in the budget and asked for the source of payment. Supervisor Carl Smith explained that these purchases would come from the 2018 surplus of just over \$60,000, and that they were being made to upgrade systems and equipment from home-grade, soon-to-be-obsolete operating equipment and deteriorating home-grade office furniture which was physically coming apart. Smith noted that he was the primary "mover" to replace the Windows 7 computer with a Windows 10 computer and initiate backups to the cloud. Resident Susan Struble complained about the condition of Church Road. Pipech explained that Church Road was a state road and that we could not repair it. Struble voiced her displeasure that the Township had not sent a written complaint to PennDOT. After discussion, the Supervisors agreed to send a letter. Vice-Chair Rick Arnold also noted that the Township has an excellent relationship with our elected officials, and complaints about state roads have been made through those channels. Resident Bert Scouten noted that he has observed PennDOT trucks making some patch repairs.

ENGINEER'S REPORT: Township Engineer Andy Pasonick reported that the ads to rebid the dam repairs would most likely go out on April 8th and 12th, with bid opening likely at 11:00 am on April 30 followed by a special Supervisor's meeting that night to review the bids. As soon as the weather breaks, he will send a survey crew up to lay out the pickleball court.

BUSINESS MATTERS:

MOTION by Pipech, second by Smith, to accept the Minutes of the Regular meeting held on March 5, 2019.

ROLL CALL: Arnold - yes

Pipech - yes

Smith - yes

MOTION CARRIED.

Received the Treasurer's Report for March, 2019. Treasurer Beck referenced the General Fund check register, noting the funds transfer from the restricted grant account to the general fund relating to dam payments, and the \$84,396.88 transferred to the money market for higher interest. He pointed out the quarterly payment to the Wright Township Volunteer Fire Company of \$13,845.32 and concluded that the Fund was on target with budget so far. Beck explained that the Liquid Fuels budget assumed financing the purchase of a truck but that

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BUSINESS MATTERS Con't:

sufficient cash existed to pay the invoice outright and save financing costs. Beck also noted that the \$32,000 income and expense item in the Recreation Fund was timing related to the pickleball court. Beck reported that General Fund balances totaled \$317,212.28; Liquid Fuels totaled \$243,109.15; and Recreation Funds totaled \$6,632.19; for a total of \$566,953.62, this being the high-water mark for cash for the year. The report was filed. **MOTION** by Pipech, second by Arnold, to accept the Treasurer's Report as presented, and all bills to be paid.

ROLL CALL: Arnold - yes

Pipech - yes

Smith - yes

MOTION CARRIED.

Received the Roadmaster's Report for March, 2019 by Robert Pipech. Pipech noted the grant for \$150,000 for a new backhoe and acknowledged that no funds were received for paving. He reported that he will be traveling to Harrisburg to look at a backhoe that could help make quality road repairs and will be looking at other equipment. Pipech explained that he will meet with PennDOT representative Christopher Goetz to determine road quality, and that Pipech anticipated that the Township would double tar and chip Prospect Road, and possible extend to a section of Henry Drive. Felicia Bierzynski explained that the quality of Henry Drive was poor south of the entrance to the American Legion. Pipech commented that paving at over \$100,000 per mile was more than the Township had, and that coordinating double tar and chip with Dorrance Township would more efficient.

MOTION by Arnold, second by Smith, to accept the Roadmaster's Report as presented.

ROLL CALL: Arnold - yes

Pipech - yes

Smith - yes

MOTION CARRIED.

Received the Police Report for March, 2019 was presented by Chief Bob Franks and filed:

MOTION by Pipech, second by Smith, to accept the Police Report as presented.

ROLL CALL: Arnold - yes

Pipech - yes

Smith - yes

MOTION CARRIED.

MOTION by Pipech, second by Smith, to accept the Zoning Report for March, 2019, as presented by Secretary Beck and filed.

ROLL CALL: Arnold - yes

Pipech - yes

Smith - yes

MOTION CARRIED.

MOTION by Smith, second by Arnold, to ratify the decision by poll to purchase an HP ProDesk 400 G4 Small Form Factor Desktop - 7th Gen Intel Core i5-7500 Quad-Core Processor up to 3.8 GHz, 16GB DDR4 Memory, 256GB Solid State Drive, Intel HD Graphics 630, DVD Burner, Windows 10 Pro for \$989.00 to replace the Windows 7 home computer currently in use in the office.

ROLL CALL: Arnold - yes

Pipech - yes

Smith - yes

MOTION CARRIED.

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BUSINESS MATTERS Con't:

MOTION by Smith, second by Arnold, to ratify the decision by poll to purchase a Hon 38000-series modular L-shaped work station with hutch, task light and keyboard support, and Hon series 10500 mobile cabinet through COSTARS pricing for \$3,423.16, delivered and installed to replace the vinyl-covered MDF home-grade desk and hutch currently in use in the office.

ROLL CALL: Arnold - yes

Pipech - yes

Smith - yes

MOTION CARRIED.

MOTION by Smith, second by Arnold, to purchase a Hon HSC1872.LL storage cabinet for the bathroom at COSTARS pricing for \$488.80 delivered and installed for storage of building supplies and a Fire King insulated storage cabinet CF7236-D for \$3,641.09 delivered and installed for storage of permanent records.

ROLL CALL: Arnold - yes

Pipech - yes

Smith - yes

MOTION CARRIED.

MOTION by Smith, second by Pipech, to transfer telephone service to a digital system supplied by Atlantic Broadband under a 3-year contract period and a one-time installation cost of \$150 and a monthly cost of \$230.99, saving \$1,392 annually.

ROLL CALL: Arnold - yes

Pipech - yes

Smith - yes

MOTION CARRIED.

MOTION by Pipech, second by Smith, to authorize the Secretary/Treasurer and Barry Isett to apply for a \$250,000 grant from the DCED Greenways, Trails and Recreation program, matched by \$37,500 from the general fund, for the installation of a soccer field at the Park consistent with the Park Master Plan.

ROLL CALL: Arnold - yes

Pipech - yes

Smith - yes

MOTION CARRIED.

MOTION by Pipech, second by Arnold, to donate \$250.00 to the Wright Township Recreation Board from the Recreation Fund for the 2019 fireworks display. This is the same amount which was donated last year.

ROLL CALL: Arnold - yes

Pipech - yes

Smith - yes

MOTION CARRIED.

Pipech stated that: we want to acknowledge and thank Senator Baker and Representative Mullery for their support in securing the \$150,000 LSA grant for the backhoe. This piece of equipment not only replaces a very old backhoe, but the ability of the new machine to mill and sweep roads will improve the quality of our road repair; the Planning Commission met on March 27th at 7pm. Draft minutes are available to the public and the Planning Commission delivered its 2018 annual report to the Board of Supervisors on March 28, 2019; a representative from Representative Mullery's office will be on site at the Township building every 2nd Wednesday of the month from 10 am until noon to help residents with their issues; Wednesday recycling begins tomorrow from 4pm to 7pm.; the Easter Egg Hunt will be held this Saturday at 10:00AM at the Township Building; and the Township received the PIRMA 2018 Risk Management and Safety Award for injury-free experience in the work place.

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BUSINESS MATTERS Con't:

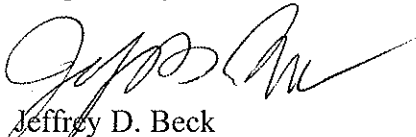
Pipech asked Arnold for an update of the Wright Township Volunteer Fire Company. Arnold referenced the report & Fire Police Incident Recap.

SOLICITOR'S REPORT: Attorney Charles McCormick from the Solicitor's office noted that there was nothing to report.

PUBLIC COMMENT: Scouten questioned whether a burn ban was in effect, and Chief Franks replied in the negative. Pipech asked Pasonick to call him concerning the culvert under Henry Drive. Arnold reminded all about the Easter Egg Hunt on Saturday at 10:00 AM.

MOTION by Pipech, second by Smith, to adjourn. Meeting adjourned at 7:43 pm.

Respectfully submitted:



Jeffrey D. Beck
Secretary/Treasurer