

RICE TOWNSHIP BOARD OF SUPERVISORS
REORGANIZATION MEETING
MINUTES
JANUARY 7, 2019

Robert Pipech announced that the duly advertised reorganization meeting of the Rice Township Board of Supervisors was held on Monday, January 7, 2019 at the Rice Township Municipal Building, 3000 Church Road, Mountaintop. Copies of the Agenda were available to the public. Attorney Charles McCormick from the Township's Solicitor's office called the meeting to order at 7:00 p.m.. It was announced that the meeting was recorded for preparing the minutes. Interior cameras were also recording the video.

ROLL CALL: Arnold - here
 Pipech - here
 Smith - here

Also present were: Please see attached sign in sheet.

McCormick reported that the Board of Supervisors met in Executive Session on December 26th at 6:00 p.m. to discuss personnel matters and that the regular meeting of the Supervisors will be held immediately following the reorganization.

MOTION by Pipech, second by Smith, to name Rick Arnold temporary Chair.

ROLL CALL: Arnold - yes Pipech - yes Smith - yes
MOTION CARRIED.

MOTION by Arnold, second by Smith, to name Jeffrey Beck as temporary Secretary.

ROLL CALL: Arnold - yes Pipech - yes Smith - yes
MOTION CARRIED.

MOTION by Arnold, second by Smith, to name Robert Pipech as Chairman for the year 2019.

ROLL CALL: Arnold - yes Pipech - yes Smith - yes
MOTION CARRIED.

MOTION by Pipech, second by Smith, to name Rick Arnold as Vice-Chair for the year 2019.

ROLL CALL: Arnold - yes Pipech - yes Smith - yes
MOTION CARRIED.

MOTION by Pipech, second by Smith, to name Jeffrey D. Beck as Secretary/Treasurer for the year 2019.

ROLL CALL: Arnold - yes Pipech - yes Smith - yes
MOTION CARRIED.

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MOTION by Pipech, second by Arnold, to make the following appointments:

- Police--Carl Smith
- Pensions-- Carl Smith
- Fire Departments--Rick Arnold, Liaison
- Personnel--Bob Pipech
- Recycling--Bob Pipech
- Recreation--Rick Arnold
- Roadmaster--Bob Pipech
- Planning & Zoning--Rick Arnold, Liaison
- Mountain Top Regional Police--Rick Arnold
- Mountaintop Area Joint Sanitary Authority Liaison--Carl Smith

ROLL CALL: Arnold - yes Pipech - yes Smith - yes

MOTION CARRIED.

MOTION by Pipech, second by Smith, to make the following appointments:

- Zoning Officer-- Strategic Municipal Group
- SEO-- William Brior
- SEO Alternate--William Bilby
- Zoning Consultant -- Jack Varaly
- Zoning Assistant & Planning Commission Administrator/Secretary--Jeffrey D. Beck
- Earned Income Tax Collector--H.A. Berkheimer, Inc.
- Local Service Tax Collector--H.A. Berkheimer, Inc.
- Tax Hearing Officer--H.A. Berkheimer, Inc.
- Deputy Tax Collector--Diane Kendig

ROLL CALL: Arnold - yes Pipech - yes Smith - yes

MOTION CARRIED.

MOTION by Pipech, second by Arnold, to enter into a contract for 2019, until the reorganization meeting in 2020, engaging Strategic Municipal Group as the acting Zoning Officer for the Township.

ROLL CALL: Arnold - yes Pipech - yes Smith - yes

MOTION CARRIED.

MOTION by Pipech, second by Smith, to make appointments of personnel as per attached schedule which includes salaries/wages.

ROLL CALL: Arnold - yes Pipech - yes Smith - yes

MOTION CARRIED.

MOTION by Pipech, second by Arnold, to make the following appointments:

- Township Engineer--PennEastern Engineers
- Township Solicitor--John Dean, Esq.
- Planning Commission Solicitor--John Dean, Esq.
- Zoning Hearing Board Solicitor--Jeffrey Malak, Esq.

ROLL CALL: Arnold - yes Pipech - yes Smith - yes

MOTION CARRIED.

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MOTION by Pipech, second by Smith, to make the following appointments:

Planning Commission: Mark Manosky (4 year term);
Zoning Hearing Board: John Moyer (3 year term);
UCC Appeal Board: VACANCY (5 year term); since 2016
Vacancy Board: Albert Bierzynski (annual);
UCC Appeal Board: Pete Kohl (4 year term)
UCC Appeal Board: Tom Leonard (5 year term)
Emergency Management Coordinator: Bryan Brown (annual);
Flood Plain Administrator: Strategic Municipal Group (annual);

ROLL CALL: Arnold - yes Pipech - yes Smith - yes

MOTION CARRIED.

Pipech announced that the Board of Supervisors is currently accepting applications for a UCC Appeal Board position (5-year term). Residents may submit applications to the Township or call the Supervisors if interested.

MOTION by Pipech, second by Arnold, to adopt Resolution #2019-2, appointing Pam Heard as the Primary TCC voting delegate, as the first alternate voting delegate, and as the second alternate voting delegate.

ROLL CALL: Arnold - yes Pipech - yes Smith - yes

MOTION CARRIED.

MOTION by Pipech, second by Smith, to adopt Resolution 2019-3 appointing Jeffrey D. Beck as Chief Administrative Officer of the Pension Funds.

ROLL CALL: Arnold - yes Pipech - yes Smith - yes

MOTION CARRIED.

MOTION by Pipech, second by Arnold, to name Jeffrey D. Beck the Rice Township Open Records ("Right to Know") Officer for the year of 2019.

ROLL CALL: Arnold - yes Pipech - yes Smith - yes

MOTION by Pipech, second by Smith, to appoint Barbara Wasiakowski as backup secretary/treasurer at \$20.00 per hour, if and when needed, for 2019.

ROLL CALL: Arnold - Pipech - Smith -

MOTION CARRIED.

MOTION by Pipech, second by Arnold, that the IRS mileage rate of 58 cents per mile for 2019 be paid for Township matters, to Township employees and officials.

ROLL CALL: Arnold - yes Pipech - yes Smith - yes

MOTION CARRIED.

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MOTION by Pipech, second by Smith, to name First Keystone Community Bank as the depository for Rice Township funds for the year 2019, checks to be signed by any two supervisors and the treasurer, and the treasurer is authorized to make interim payments and to transfer money between funds.

ROLL CALL: Arnold - yes Pipech - yes Smith - yes

MOTION CARRIED.

MOTION by Pipech, seconded by Arnold, to authorize the Treasurer to pay any bill prior to the monthly Board of Supervisors' Meeting if such payment will prevent a late fee, service charge, or cancelation of service, such payment to be reported in the "Bills to be Paid" list at the following Board of Supervisors Meeting.

ROLL CALL: Arnold - yes Pipech - yes Smith - yes

MOTION CARRIED.

MOTION by Pipech, second by Smith, that the monthly meetings be held on the first Tuesday of each month, the meetings to be held at 7:00 p.m., with work sessions at 6:30 p.m. as needed, at the Rice Township Municipal Building, 3000 Church Road, Mountain Top, and advertised, except in November when the meeting must take place on Wednesday, November 6, due to the election on the 5th.

ROLL CALL: Arnold - yes Pipech - yes Smith - yes

MOTION CARRIED.

MOTION by Pipech, second by Smith, that the monthly meetings of the Planning Commission be held on the fourth Wednesday of each month, the meetings to be held at 7:00 p.m., with work sessions at 6:30 p.m. as needed, except in November and December when meetings are held one week earlier to avoid the holidays, at the Rice Township Municipal Building, 3000 Church Road, Mountain Top, and advertised.

ROLL CALL: Arnold - yes Pipech - yes Smith - yes

MOTION CARRIED.

MOTION by Pipech, second by Arnold, to pay yearly dues to the Pennsylvania State Association of Township Supervisors in the amount of \$1,513.00, based on Township population. The Township paid \$1,434.00 last year. This \$79.00 increase provides unlimited access to PSATS webinars for 2019, which cost hundreds of dollars during 2018.

ROLL CALL: Arnold - yes Pipech - yes Smith - yes

MOTION CARRIED.

MOTION by Pipech, second by Smith, to approve attendance of the 2019 PSATS Annual Conference in Hershey, PA from April 14th to the 17th at the expense of the Township, open to Supervisors and personnel, and to name Jeffrey D. Beck as the Voting Delegate.

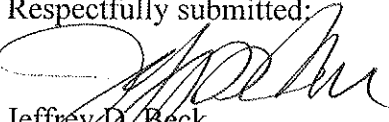
ROLL CALL: Arnold - yes Pipech - yes Smith - yes

MOTION CARRIED.

Pipech announced that the Treasurer's Bond in the amount of \$500,000 is in effect from January 3, 2018 to January 3, 2019, that the Board of Supervisors officially recognizes the Wright Township Volunteer Fire Department as the Primary Fire Protection Service for Rice Township and assures that volunteers are covered by municipal policy as it applies; that the reorganization meeting of the Board of Auditors will be held Tuesday, January 8, 2018, at 5:00 p.m., at the municipal building, and that the regular meeting follows immediately.

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Respectfully submitted:



Jeffrey D. Beck
Secretary/Treasurer