

RICE TOWNSHIP BOARD OF SUPERVISORS - MINUTES
REORGANIZATION MEETING
3000 Church Road, Mountaintop, PA
JANUARY 3, 2022

The duly advertised reorganization meeting of the Rice Township Board of Supervisors was held on Monday, January 3, 2022 at the Rice Township Municipal Building, 3000 Church Road, Mountaintop. Copies of the Agenda are available to the public. Attorney Cory Calpin from the Solicitor's office called the meeting to order at 7:00 p.m. It was announced that the meeting was recorded for preparing the minutes. Interior cameras were also recording the video.

The Oath of Office was administered to Richard Arnold by Judge Hughes.

ROLL CALL: Arnold - here
Pipech - here
Smith - here

MOTION by Pipech, second by Smith, to appointment Scott Dane to the position of Auditor for a 2-year term.

ROLL CALL: Arnold - yes Pipech - yes Smith - yes

MOTION CARRIED.

The Oath of Office was administered to Scott Dane by Judge Hughes

Also present were: Please see attached sign in sheet.

Calpin announced that the Board of Supervisors met in Executive Session on December 22nd at 2:00 p.m. to discuss personnel matters and that the regular meeting of the Supervisors would be held immediately following the reorganization.

MOTION by Pipech, second by Arnold, to name Carl Smith as temporary Chair.

ROLL CALL: Arnold - yes Pipech - yes Smith - yes

MOTION CARRIED.

MOTION by Smith, second by Arnold, to name Jeffrey Beck as temporary Secretary.

ROLL CALL: Arnold - yes Pipech - yes Smith - yes

MOTION CARRIED.

MOTION by Smith, second by Arnold, to name Robert Pipech as Chairman for the year 2022.

ROLL CALL: Arnold - yes Pipech - yes Smith - yes

MOTION CARRIED.

MOTION by Pipech, second by Smith, to name Rick Arnold as Vice-Chair for the year 2022.

ROLL CALL: Arnold - yes Pipech - yes Smith - yes

MOTION CARRIED.

MOTION by Pipech, second by Smith, to name Jeffrey D. Beck as Secretary/Treasurer for the year 2022.

ROLL CALL: Arnold - yes Pipech - yes Smith - yes

MOTION CARRIED.

**RICE TOWNSHIP BOARD OF SUPERVISORS - MINUTES
REORGANIZATION MEETING
3000 Church Road, Mountaintop, PA
JANUARY 3, 2022**

BUSINESS MATTERS Cont.:

MOTION by Pipech, second by Smith, to adopt all the following motions on the agenda.

ROLL CALL: Arnold - yes

Pipech - yes

Smith - yes

MOTION CARRIED.

MOTION to make the following appointments:

Police--Carl Smith

Pensions-- Carl Smith

Fire Departments--Rick Arnold, Liaison

Personnel--Bob Pipech

Recycling--Bob Pipech

Recreation--Rick Arnold

Roadmaster--Bob Pipech

Planning & Zoning--Rick Arnold, Liaison

Mountain Top Regional Police--Rick Arnold

Mountaintop Area Joint Sanitary Authority Liaison--Carl Smith

MOTION CARRIED.

MOTION to make the following appointments:

Zoning Officer – Henry Mleczynski

SEO-- William Brior

SEO Alternate--Robert Fugate

Zoning Consultant -- Jack Varaly

Planning Commission Administrator/Secretary--Jeffrey D. Beck

Earned Income Tax Collector--H.A. Berkheimer, Inc.

Local Service Tax Collector--H.A. Berkheimer, Inc.

Tax Hearing Officer--H.A. Berkheimer, Inc.

Deputy Tax Collector--Diane Kendig

MOTION CARRIED.

MOTION to make appointments of personnel as per attached schedule which includes salaries/wages. [See Wages page]

MOTION CARRIED.

MOTION to make the following appointments:

Township Engineer--PennEastern Engineers

Township Solicitor--John G. Dean, Esq.

Planning Commission Solicitor--John G. Dean, Esq.

Zoning Hearing Board Solicitor--Jeffrey Malak, Esq.

MOTION CARRIED.

RICE TOWNSHIP BOARD OF SUPERVISORS - MINUTES
REORGANIZATION MEETING
3000 Church Road, Mountaintop, PA
JANUARY 3, 2022

BUSINESS MATTERS Cont.:

MOTION to make the following appointments:

Planning Commission: Richard Arnold (4-year term);
Zoning Hearing Board: John Moyer (3-year term);
Zoning Hearing Board Alternate: John Hardiman (3 Year term)
UCC Appeal Board: VACANCY (5-year term); since 2016
Vacancy Board: Albert Bierzynski (annual);
UCC Appeal Board: (4-year term)
Emergency Management Coordinator: Bryan Brown (annual);
Flood Plain Administrator: Henry Mleczynski (annual);
MOTION CARRIED.

MOTION to adopt Resolution 2022-2, appointing Pam Heard as the Primary TCC voting delegate.
MOTION CARRIED.

MOTION to adopt Resolution 2022-3 appointing Jeffrey D. Beck as Chief Administrative Officer of the Pension Funds.
MOTION CARRIED.

MOTION to name Jeffrey D. Beck the Rice Township Open Records ("Agency Open Records ") Officer for the year of 2022.
MOTION CARRIED.

MOTION to appoint Pat Davis as backup secretary/treasurer at \$25.00 per hour, if and when needed, for 2022.
MOTION CARRIED.

MOTION that the IRS mileage rate of 58.5 cents per mile for 2022 be paid for Township matters to Township employees and officials.
MOTION CARRIED.

MOTION to name First Keystone Community Bank as the depository for Rice Township funds for the year 2022, checks to be signed by any two supervisors and the treasurer, and the treasurer is authorized to make interim payments and to transfer money between funds.
MOTION CARRIED.

MOTION to authorize the Treasurer to pay any bill prior to the monthly Board of Supervisors' Meeting if such payment will prevent a late fee, service charge, or cancelation of service, such payment to be reported in the bills to be paid as listed on the check register report at the next Board of Supervisors Meeting.
MOTION CARRIED.

RICE TOWNSHIP BOARD OF SUPERVISORS - MINUTES
REORGANIZATION MEETING
3000 Church Road, Mountaintop, PA
JANUARY 3, 2022

BUSINESS MATTERS Cont.:

MOTION to pay yearly dues to the Pennsylvania State Association of Township Supervisors in the amount of \$1,528.00, based on Township population which is a \$5.00 increase from last year.

MOTION CARRIED.

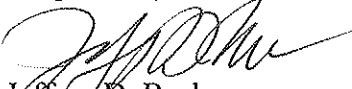
MOTION to approve attendance of the 2022 PSATS Annual Conference in Hershey, PA from April 24th to the 27th at the expense of the Township, open to Supervisors and personnel, and to name Jeffrey D. Beck as the Voting Delegate.

MOTION CARRIED.

Pipech reported that the Board of Supervisors is currently accepting applications for a UCC Appeal Board position (5-year term). Residents may submit applications to the Township or call the Supervisors if interested; that the Treasurer's Bond in the amount of \$1,200,000 is in effect from January 3, 2021 to January 3, 2022; that the Board of Supervisors officially recognizes the Wright Township Volunteer Fire Department as the Primary Fire Protection Service for Rice Township and assures that volunteers are covered by municipal policy as it applies.

Pipech then declared that the regular meeting follows immediately.

Respectfully submitted:


Jeffrey D. Beck
Secretary/Treasurer