

**RICE TOWNSHIP BOARD OF SUPERVISORS - MINUTES**  
**REORGANIZATION MEETING**  
**JANUARY 6, 2020**

The duly advertised reorganization meeting of the Rice Township Board of Supervisors was held on Monday, January 6, 2020 at the Rice Township Municipal Building, 3000 Church Road, Mountaintop. Copies of the Agenda were available to the public. Robert Pipech called for the Pledge of Allegiance. Attorney Kristyn Giarratano from the Solicitor's office called the meeting to order at 7:00 p.m. It was announced that the meeting was recorded for preparing the minutes. Interior cameras were also recording the video.

ROLL CALL: Arnold           - here  
              Pipech           - here  
              Smith            - here

Also present were: Please see attached sign in sheet.

Pipech reported that the Board of Supervisors met in Executive Session on December 28th at 1:00 p.m. to discuss personnel matters and that the regular meeting of the Supervisors will be held immediately following the reorganization.

**MOTION** by Pipech, second by Smith, to name Rick Arnold temporary Chair.

ROLL CALL: Arnold - yes                               Pipech - yes                               Smith - yes  
MOTION CARRIED.

**MOTION** by Arnold, second by Smith, to name Jeffrey Beck as temporary Secretary.

ROLL CALL: Arnold - yes                               Pipech - yes                               Smith - yes  
MOTION CARRIED.

**MOTION** by Arnold, second by Smith, to name Robert Pipech as Chairman for the year 2020.

ROLL CALL: Arnold - yes                               Pipech - yes                               Smith - yes  
MOTION CARRIED.

**MOTION** by Pipech, second by Smith, to name Rick Arnold as Vice-Chair for the year 2020.

ROLL CALL: Arnold - yes                               Pipech - yes                               Smith - yes  
MOTION CARRIED.

**MOTION** by Pipech, second by Arnold, to name Jeffrey D. Beck as Secretary/Treasurer for the year 2020.

ROLL CALL: Arnold - yes                               Pipech - yes                               Smith- yes  
MOTION CARRIED.

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**MOTION** by Pipech, second by Smith, to make the following appointments:

- Police--Carl Smith
- Pensions-- Carl Smith
- Fire Departments--Rick Arnold, Liaison
- Personnel--Bob Pipech
- Recycling--Bob Pipech
- Recreation--Rick Arnold
- Roadmaster--Bob Pipech
- Planning & Zoning--Rick Arnold, Liaison
- Mountain Top Regional Police--Rick Arnold
- Mountaintop Area Joint Sanitary Authority Liaison--Carl Smith

ROLL CALL: Arnold - yes                      Pipech - yes                      Smith - yes  
MOTION CARRIED.

**MOTION** by Pipech, second by Arnold, to make the following appointments:

- Acting Zoning Officer -- Strategic Municipal Group
- SEO-- William Brior
- SEO Alternate--William Bilby
- Zoning Consultant -- Jack Varaly
- Planning Commission Administrator/Secretary--Jeffrey D. Beck
- Earned Income Tax Collector--H.A. Berkheimer, Inc.
- Local Service Tax Collector--H.A. Berkheimer, Inc.
- Tax Hearing Officer--H.A. Berkheimer, Inc.
- Deputy Tax Collector--Diane Kendig

ROLL CALL: Arnold - yes                      Pipech - yes                      Smith - yes  
MOTION CARRIED.

MOTION by Pipech, second by Smith, to enter into a contract for 2020, until the reorganization meeting in 2021, engaging Strategic Municipal Group(SMG) as the acting Zoning Officer for the Township with the intent of entering into a Cooperative Agreement with the Borough of Nuangola to share such services provided by SMG to the mutual benefit of the residents of both municipalities.

ROLL CALL: Arnold - yes                      Pipech - yes                      Smith - yes  
MOTION CARRIED.

**MOTION** by Pipech, second by Arnold, to make appointments of personnel as per attached schedule which includes salaries/wages.

ROLL CALL: Arnold - yes                      Pipech - yes                      Smith - yes  
MOTION CARRIED.

**MOTION** by Pipech, second by Smith, to make the following appointments:

- Township Engineer--PennEastern Engineers
- Township Solicitor--John Dean, Esq.
- Planning Commission Solicitor--John Dean, Esq.
- Zoning Hearing Board Solicitor--Jeffrey Malak, Esq.

ROLL CALL: Arnold - yes                      Pipech - yes                      Smith - yes  
MOTION CARRIED.

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**MOTION** by Pipech, second by Arnold, to make the following appointments:

Planning Commission: Tom Romanyshyn	(4-year term);
Zoning Hearing Board: Archie Weyhenmeyer	(3-year term);
UCC Appeal Board: VACANCY	(5-year term); since 2016
Vacancy Board: Albert Bierzynski	(annual);
UCC Appeal Board: Mark Swartwood	(4-year term)
Emergency Management Coordinator: Bryan Brown	(annual);
Flood Plain Administrator: Strategic Municipal Group	(annual);

ROLL CALL: Arnold - yes                      Pipech - yes                      Smith - yes

MOTION CARRIED.

The Board of Supervisors is currently accepting applications for a UCC Appeal Board position (5-year term). Residents may submit applications to the Township or call the Supervisors if interested.

**MOTION** by Pipech, second by Arnold, to adopt Resolution #2020-2, appointing Pam Heard as the Primary TCC voting delegate, as the first alternate voting delegate, and as the second alternate voting delegate.

ROLL CALL: Arnold - yes                      Pipech - yes                      Smith - yes

MOTION CARRIED.

**MOTION** by Pipech, second by Smith, to adopt Resolution 2020-3 appointing Jeffrey D. Beck as Chief Administrative Officer of the Pension Funds.

ROLL CALL: Arnold - yes                      Pipech - yes                      Smith - yes

MOTION CARRIED.

**MOTION** by Pipech, second by Arnold, to name Jeffrey D. Beck the Rice Township Open Records ("Right to Know") Officer for the year of 2020.

ROLL CALL: Arnold - yes                      Pipech - yes                      Smith - yes

MOTION CARRIED.

**MOTION** by Pipech, second by Smith, to appoint Barbara Wasiakowski as backup secretary/treasurer at \$20.00 per hour, if and when needed, for 2020.

ROLL CALL: Arnold - yes                      Pipech - yes                      Smith - yes

MOTION CARRIED.

**MOTION** by Pipech, second by Arnold, that the IRS mileage rate of 58 cents per mile for 2020 be paid for Township matters, to Township employees and officials.

ROLL CALL: Arnold - yes                      Pipech - yes                      Smith - yes

MOTION CARRIED.

**MOTION** by Pipech, second by Smith, to name First Keystone Community Bank as the depository for Rice Township funds for the year 2020, checks to be signed by any two supervisors and the treasurer, and the treasurer is authorized to make interim payments and to transfer money between funds.

ROLL CALL: Arnold - yes                      Pipech - yes                      Smith - yes

MOTION CARRIED.

