The duly advertised reorganization meeting of the Rice Township Board of Supervisors was held on Monday. January 6, 2020 at the Rice Township Municipal Building, 3000 Church Road, Mountaintop. Copies of the Agenda were available to the public. Robert Pipech called for the Pledge of Allegiance. Attorney Kristyn Giarratano from the Solicitor's office called the meeting to order at 7:00 p.m. It was announced that the meeting was recorded for preparing the minutes. Interior cameras were also recording the video.

ROLL CALL: Arnold

- here

Pipech

- here

Smith

- here

Also present were: Please see attached sign in sheet.

Pipech reported that the Board of Supervisors met in Executive Session on December 28th at 1:00 p.m. to discuss personnel matters and that the regular meeting of the Supervisors will be held immediately following the reorganization.

MOTION by Pipech, second by Smith, to name Rick Arnold temporary Chair.

ROLL CALL: Arnold - yes

Pipech - ves

Smith - yes

MOTION CARRIED.

MOTION by Arnold, second by Smith, to name Jeffrey Beck as temporary Secretary.

ROLL CALL: Arnold - yes

Pipech - ves

Smith - yes

MOTION CARRIED.

MOTION by Arnold, second by Smith, to name Robert Pipech as Chairman for the year 2020.

ROLL CALL: Arnold - yes

Pipech - ves

Smith - ves

MOTION CARRIED.

MOTION by Pipech, second by Smith, to name Rick Arnold as Vice-Chair for the year 2020.

ROLL CALL: Arnold - ves

Pipech - yes

Smith - yes

MOTION CARRIED.

MOTION by Pipech, second by Arnold, to name Jeffrey D. Beck as Secretary/Treasurer for the year 2020.

ROLL CALL: Arnold - yes

Pipech - yes

Smith-yes

MOTION CARRIED.

MOTION by Pipech, second by Smith, to make the following appointments:

Police--Carl Smith

Pensions-- Carl Smith

Fire Departments--Rick Arnold, Liaison

Personnel--Bob Pipech

Recycling--Bob Pipech

Recreation--Rick Arnold

Roadmaster--Bob Pipech

Planning & Zoning--Rick Arnold, Liaison

Mountain Top Regional Police--Rick Arnold

Mountaintop Area Joint Sanitary Authority Liaison--Carl Smith

ROLL CALL: Arnold - yes

Pipech - yes

Smith - yes

MOTION CARRIED.

MOTION by Pipech, second by Arnold, to make the following appointments:

Acting Zoning Officer -- Strategic Municipal Group

SEO-- William Brior

SEO Alternate--William Bilby

Zoning Consultant -- Jack Varaly

Planning Commission Administrator/Secretary--Jeffrey D. Beck

Earned Income Tax Collector--H.A. Berkheimer, Inc.

Local Service Tax Collector--H.A. Berkheimer, Inc.

Tax Hearing Officer--H.A. Berkheimer, Inc.

Deputy Tax Collector--Diane Kendig

ROLL CALL: Arnold - yes

Pipech - yes

Smith - yes

MOTION CARRIED.

MOTION by Pipech, second by Smith, to enter into a contract for 2020, until the reorganization meeting in 2021, engaging Strategic Municipal Group(SMG) as the acting Zoning Officer for the Township with the intent of entering into a Cooperative Agreement with the Borough of Nuangola to share such services provided by SMG to the mutual benefit of the residents of both municipalities.

ROLL CALL: Arnold - yes

Pipech - yes

Smith - yes

MOTION CARRIED.

MOTION by Pipech, second by Arnold, to make appointments of personnel as per attached schedule which includes salaries/wages.

ROLL CALL: Arnold - yes

Pipech - yes

Smith - yes

MOTION CARRIED.

MOTION by Pipech, second by Smith, to make the following appointments:

Township Engineer--PennEastern Engineers

Township Solicitor--John Dean, Esq.

Planning Commission Solicitor--John Dean, Esq.

Zoning Hearing Board Solicitor--Jeffrey Malak, Esq.

ROLL CALL: Arnold - yes

Pipech - yes

Smith - yes

MOTION CARRIED.

MOTION by Pipech, second by Arnold, to make the following appointments:

Planning Commission: Tom Romanyshyn (4-year term); Zoning Hearing Board: Archie Weyhenmeyer (3-year term);

UCC Appeal Board: VACANCY (5-year term); since 2016

Vacancy Board: Albert Bierzynski (annual);
UCC Appeal Board: Mark Swartwood (4-year term)
Emergency Management Coordinator: Bryan Brown
Flood Plain Administrator: Strategic Municipal Group (annual);

ROLL CALL: Arnold - yes Pipech - yes Smith - yes

MOTION CARRIED.

The Board of Supervisors is currently accepting applications for a UCC Appeal Board position (5-year term). Residents may submit applications to the Township or call the Supervisors if interested.

MOTION by Pipech, second by Arnold, to adopt Resolution #2020-2, appointing Pam Heard as the Primary

TCC voting delegate, as the first alternate voting delegate, and

as the second

alternate voting delegate.

ROLL CALL: Arnold - yes

Pipech - yes

Smith - yes

MOTION CARRIED.

MOTION by Pipech, second by Smith, to adopt Resolution 2020-3 appointing Jeffrey D. Beck as Chief Administrative Officer of the Pension Funds.

ROLL CALL: Arnold - ves

Pipech - yes

Smith - yes

MOTION CARRIED.

MOTION by Pipech, second by Arnold, to name Jeffrey D. Beck the Rice Township Open Records ("Right to Know") Officer for the year of 2020.

ROLL CALL: Arnold - yes

Pipech - yes

Smith – yes

MOTION CARRIED.

MOTION by Pipech, second by Smith, to appoint Barbara Wasiakowski as backup secretary/treasurer at \$20.00 per hour, if and when needed, for 2020.

ROLL CALL: Arnold - yes

Pipech - yes

Smith - yes

MOTION CARRIED.

MOTION by Pipech, second by Arnold, that the IRS mileage rate of 58 cents per mile for 2020 be paid for Township matters, to Township employees and officials.

ROLL CALL: Arnold - yes

Pipech - ves

Smith - yes

MOTION CARRIED.

MOTION by Pipech, second by Smith, to name First Keystone Community Bank as the depository for Rice Township funds for the year 2020, checks to be signed by any two supervisors and the treasurer, and the treasurer is authorized to make interim payments and to transfer money between funds.

ROLL CALL: Arnold - yes

Pipech - yes

Smith - yes

MOTION CARRIED.

MOTION by Pipech, seconded by Smith, to authorize the Treasurer to pay any bill prior to the monthly Board of Supervisors' Meeting if such payment will prevent a late fee, service charge, or cancelation of service, such payment to be reported in the bills to be paid as listed on the check register report at the next Board of Supervisors Meeting.

ROLL CALL: Arnold - yes

Pipech -yes

Smith - yes

MOTION CARRIED.

MOTION by Pipech, second by Arnold, that the monthly meetings be held on the first Tuesday of each month, the meetings to be held at 7:00 p.m., with work sessions at 6:30 p.m. as needed, at the Rice Township Municipal Building, 3000 Church Road, Mountain Top, and advertised.

ROLL CALL: Arnold - yes

Pipech - yes

Smith - yes

MOTION CARRIED.

MOTION by Pipech, second by Smith, that the monthly meetings of the Planning Commission be held on the fourth Wednesday of each month, the meetings to be held at 7:00 p.m., with work sessions at 6:30 p.m. as needed, except in November and December when meetings are held one week earlier to avoid the holidays, at the Rice Township Municipal Building, 3000 Church Road, Mountain Top, and advertised.

ROLL CALL: Arnold - yes

Pipech - ves

Smith - yes

MOTION CARRIED.

MOTION by Pipech, second by Arnold, to pay yearly dues to the Pennsylvania State Association of Township Supervisors in the amount of \$1,513.00, based on Township population, and is no increase from last year.

ROLL CALL: Arnold - yes

Pipech - yes

Smith - ves

MOTION CARRIED.

MOTION by Pipech, second by Smith, to approve attendance of the 2020 PSATS Annual Conference in Hershey, PA from May 3rd to the 6th at the expense of the Township, open to Supervisors and personnel, and to name Jeffrey D. Beck as the Voting Delegate.

ROLL CALL: Arnold - yes

Pipech - ves

Smith - yes

MOTION CARRIED.

Pipech reported that the Treasurer's Bond in the amount of \$650,000 is in effect from January 6, 2020 to January 4, 2021, the Board of Supervisors officially recognizes the Wright Township Volunteer Fire Department as the <u>Primary Fire Protection Service for Rice Township</u> and assures that volunteers are covered by municipal policy as it applies, the reorganization meeting of the Board of Auditors will be held Tuesday, January 7, 2020, at 6:00 p.m., at the municipal building, and the regular meeting follows immediately.

Respectfully submitted:

Secretary/Treasurer