

RICE TOWNSHIP BOARD OF SUPERVISORS - MINUTES
REORGANIZATION MEETING
JANUARY 2, 2018

The duly advertised reorganization meeting of the Rice Township Board of Supervisors was held on Tuesday, January 2, 2018 at the Rice Township Municipal Building, 3000 Church Road, Mountaintop. Copies of the Agenda were available to the public. Solicitor John Dean called the meeting to order at 7:00 p.m. It was announced that the meeting was recorded for preparing the minutes. Interior cameras were also recording the video.

ROLL CALL: Arnold - here
 Pipech - here
 Smith - here

Also present were: Please see attached sign in sheet.

Attorney Dean reported that the Board of Supervisors met in Executive Session on December 26, 2017 at 6:30 p.m. to discuss personnel matters.

Dean also announced that the regular meeting of the Supervisors would be held immediately following the reorganization meeting. Dean then asked for a motion to appoint a temporary Chairperson.

MOTION by Robert Pipech, second by Carl Smith, to name Rick Arnold temporary Chair.

ROLL CALL: Arnold - yes Pipech - yes Smith - yes
MOTION CARRIED.

MOTION by Pipech, second by Smith, to name Jeffrey Beck as temporary Secretary.

ROLL CALL: Arnold - yes Pipech - yes Smith - yes
MOTION CARRIED.

MOTION by Smith, second by Richard Arnold, to name Robert Pipech as Chairman for the year 2018.

ROLL CALL: Arnold - yes Pipech - yes Smith - yes
MOTION CARRIED.

MOTION by Smith, second by Pipech, to name Rick Arnold as Vice-Chair for the year 2018.

ROLL CALL: Arnold - yes Pipech - yes Smith - yes
MOTION CARRIED.

MOTION by Pipech, second by Arnold, to name Jeffrey D. Beck as Secretary/Treasurer for the year 2018.

ROLL CALL: Arnold - yes Pipech - yes Smith - yes
MOTION CARRIED.

MOTION by Arnold, second by Smith, to make the following appointments:

Police--Carl Smith
Pensions-- Carl Smith
Fire Departments--Rick Arnold, Liaison
Personnel--Bob Pipech
Recycling--Bob Pipech
Recreation--Rick Arnold
Roadmaster--Bob Pipech
Planning & Zoning--Rick Arnold, Liaison

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Mountain Top Regional Police--Rick Arnold

Mountaintop Area Joint Sanitary Authority Liaison--Carl Smith

Zoning Officer-- Strategic Municipal Group

SEO--Alan Snelson

SEO Alternate--William Bilby

Zoning Consultant -- Jack Varaly

Zoning Assistant & Planning Commission Administrator/Secretary--Jeffrey D. Beck

Earned Income Tax Collector--H.A. Berkheimer, Inc.

Local Service Tax Collector--H.A. Berkheimer, Inc.

Tax Hearing Officer--H.A. Berkheimer, Inc.

Deputy Tax Collector--Diane Kendig

ROLL CALL: Arnold - yes Pipech - yes Smith - yes

MOTION CARRIED.

MOTION by Pipech, second by Smith, to make appointments of personnel as per attached schedule which includes salaries/wages.

ROLL CALL: Arnold - yes Pipech - yes Smith - yes

MOTION CARRIED.

MOTION by Arnold, second by Smith, to make the following appointments:

Township Engineer--PennEastern Engineers

Township Solicitor--John Dean, Esq.

Planning Commission Solicitor--John Dean, Esq.

Zoning Hearing Board Solicitor--Jeffrey Malak, Esq.

ROLL CALL: Arnold - yes Pipech - yes Smith - yes

MOTION CARRIED.

MOTION by Pipech, second by Smith, to make the following appointments:

Planning Commission: Rick Arnold (4 year term);

Zoning Hearing Board: Henry Krajewski, Jr. (3 year term);

UCC Appeal Board: VACANCY (5 year term); since 2016

Vacancy Board: Albert Bierzynski (annual);

and Motion by Smith, second by Pipech, to reappoint Toni Rogan

MAJSA Rep: Toni Rogan (5 year term);

Emergency Management Coordinator: Bryan Brown (annual);

Flood Plain Administrator: Strategic Municipal Group (annual);NEW

ROLL CALL: Arnold - yes Pipech - yes Smith - yes

MOTION CARRIED.

Pipech announced that the Board of Supervisors is currently accepting applications for a UCC Appeal Board position (a 5-year term). Residents may submit applications to the Township or call the Supervisors if interested.

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MOTION by Arnold, second by Pipech, to pass Resolution #2018-2, appointing Pam Heard as the Primary TCC voting delegate, as the first alternate voting delegate, and as the second alternate voting delegate.

ROLL CALL: Arnold - yes Pipech - yes Smith - yes

MOTION CARRIED.

MOTION by Pipech, second by Arnold, that the IRS mileage rate of 54.5 cents per mile for 2018 be paid for Township matters, to Township employees and officials.

ROLL CALL: Arnold - yes Pipech - yes Smith - yes

MOTION CARRIED.

MOTION by Pipech, second by Arnold, to adopt Resolutions 2018-4,5,6,7,8,and 9 removing Marcia Thomas from signing authority for the accounts at First Keystone Community Bank and adding Carl Smith, Jr. as a signer.

ROLL CALL: Arnold - yes Pipech - yes Smith - yes

MOTION CARRIED.

MOTION by Pipech, second by Smith, to name First Keystone Community Bank as the depository for Rice Township funds for the year 2018, checks to be signed by any two supervisors and the treasurer, and the treasurer is authorized to make interim payments and to transfer money between funds.

ROLL CALL: Arnold - yes Pipech - yes Smith - yes

MOTION CARRIED.

MOTION by Pipech, seconded by Smith, to authorize the Treasurer to pay any bill prior to the monthly Board of Supervisors' Meeting if such payment will prevent a late fee, service charge, or cancelation of service, such payment to be reported in the "Bills to be Paid" list at the following Board of Supervisors Meeting.

ROLL CALL: Arnold - yes Pipech - yes Smith - yes

MOTION CARRIED.

MOTION by Pipech, second by Arnold, that the monthly meetings be held on the first Tuesday of each month, the meetings to be held at 7:00 p.m., with work sessions at 6:30 p.m. as needed, at the Rice Township Municipal Building, 3000 Church Road, Mountain Top, and advertised.

ROLL CALL: Arnold - yes Pipech - yes Smith - yes

MOTION CARRIED.

MOTION by Pipech, second by Smith, that the monthly meetings of the Planning Commission be held on the fourth Wednesday of each month, the meetings to be held at 7:00 p.m., with work sessions at 6:30 p.m. as needed, at the Rice Township Municipal Building, 3000 Church Road, Mountain Top, and advertised.

ROLL CALL: Arnold - yes Pipech - yes Smith - yes

MOTION CARRIED.

MOTION by Pipech, second by Arnold, to pay yearly dues to the Pennsylvania State Association of Township Supervisors in the amount of \$1,434.00, based on Township population. The Township paid \$1,434.00 last year as well.

ROLL CALL: Arnold - yes Pipech - yes Smith - yes

MOTION CARRIED.

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MOTION by Pipech, second by Smith, to approve attendance of the 2018 PSATS Annual Conference in Hershey, PA from April 22rd to the 25th at the expense of the Township, open to Supervisors and personnel, and to name Robert Pipech as the Voting Delegate.

ROLL CALL: Arnold - yes

Pipech - yes

Smith - yes

MOTION CARRIED.

Treasurer's Bond in the amount of \$500,000 is in effect from January 3, 2018 to January 3, 2019. .

The Board of Supervisors officially recognizes the Wright Township Volunteer Fire Department as the Primary Fire Protection Service for Rice Township and assures that volunteers are covered by municipal policy as it applies.

The reorganization meeting of the Board of Auditors will be held Wednesday, January 3, 2018, at 6:00 p.m., at the municipal building.

Motion by Pipech, second by Arnold, to adjourn the meeting at 7:10 PM.

The regular meeting followed immediately.

Respectfully submitted;

Jeffrey D. Beck
Secretary/Treasurer