The duly advertised reorganization meeting of the Rice Township Board of Supervisors was held on Tuesday, January 3, 2017 at the Rice Township Municipal Building, 3000 Church Road, Mountaintop. Copies of the Agenda were available to the public. Chair Marcia Thomas called the meeting to order at 7:00 p.m. It is announced that the meeting will be recorded for preparing the minutes. Interior cameras are also recording the video. Marcia Thomas wished everyone a Happy New Year.

ROLL CALL: Arnold - Here

Pipech - Here

Thomas - Here

Also present were: Please see attached sign in sheet.

The Board of Supervisors met in Executive Session on December 23, 2016 at 3:00 p.m. to discuss issues regarding personnel matters.

The regular meeting of the Supervisors will be held immediately following the reorganization.

At this time, I declare my seat vacant.

**MOTION** by Thomas , second by Pipech, to name Bob Pipech temporary Chair.

ROLL CALL: Arnold - Yes Pipech - Yes Thomas- Yes

MOTION CARRIED.

**MOTION** by Pipech, second by Arnold, to name Jeffrey Beck as temporary Secretary.

ROLL CALL: Arnold - Yes Pipech - Yes Thomas - Yes

MOTION CARRIED.

**MOTION** by Pipech, second by Arnold, to name Marcia Thomas as Chairman for the year 2017.

ROLL CALL: Arnold - Yes Pipech - Yes Thomas - Yes

MOTION CARRIED.

Chair Marcia Thomas presided and thanked the Supervisors for their support.

**MOTION** by Thomas, second by Arnold, to name Bob Pipech as Vice-Chair for the year 2017.

ROLL CALL: Arnold - Yes Pipech - Yes Thomas - Yes

MOTION CARRIED.

**MOTION** by Thomas, second by Pipech, to name Jeffrey Beck as Secretary/Treasurer for the year 2017.

ROLL CALL: Arnold - Yes Pipech - Yes Thomas - Yes

MOTION CARRIED.

**MOTION** by Thomas, second by Pipech, to make the following appointments:

Police--Marcia Thomas

Pensions--Bob Pipech

Fire Departments--Rick Arnold, Liaison

Personnel--Marcia Thomas

Recycling--Bob Pipech

Recreation--Rick Arnold

Roadmaster--Bob Pipech

Planning & Zoning--Marcia Thomas, Liaison

Mountain Top Regional Police--Rick Arnold

Mountaintop Area Joint Sanitary Authority Liaison--Rick Arnold

ROLL CALL: Arnold - Yes Pipech - Yes Thomas - Yes

MOTION CARRIED.

**MOTION** by Thomas, second by Pipech, to make the following appointments:

Zoning Officer-- Andrew Holter

SEO--Alan Snelson

SEO Alternate--William Bilby

Zoning Consultant -- Jack Varaly

Zoning Assistant & Planning Commission Administrator/Secretary--Jeffrey Beck

Earned Income Tax Collector--H.A. Berkheimer, Inc.

Local Service Tax Collector--H.A. Berkheimer, Inc.

Tax Hearing Officer--H.A. Berkheimer, Inc.

Deputy Tax Collector--Diane Kendig

ROLL CALL: Arnold - Yes Pipech - Yes Thomas - Yes

MOTION CARRIED.

**MOTION** by Thomas, second by Pipech, to make appointments of personnel as per attached schedule which includes salaries/wages.

ROLL CALL: Arnold- Yes Pipech - Yes Thomas - Yes

MOTION CARRIED.

**MOTION** by Thomas, second by Pipech, to make the following appointments:

Township Engineer--PennEastern Engineers

Township Solicitor--Jack Dean, Esq.

Planning Commission Solicitor--Jack Dean, Esq.

Zoning Hearing Board Solicitor--Jeffrey Malak, Esq.

ROLL CALL: Arnold - Yes Pipech - Yes Thomas - Yes

MOTION CARRIED.

**MOTION** by Thomas , second by Pipech, to make the following appointments:

Planning Commission: Paul Ward(4 year term);

Planning Commission: Bob Smith (4 year term):

Zoning Hearing Board: Archie Weyhenmeyer (3 year term);

Zoning Hearing Board Alternate: Bernard Wasiakowski pending his approval

UCC Appeal Board: VACANCY(5 year term);

Vacancy Board: Albert Bierzynski (annual);

Emergency Management Coordinator: Bryan Brown (annual);

ROLL CALL: Arnold - Yes Pipech - Yes Thomas - Yes

MOTION CARRIED.

The Board of Supervisors is currently accepting applications for a UCC Appeal Board position (5-year term). Residents may submit applications to the Township or call the Supervisors if interested.

**MOTION** by Thomas, second by Pipech, that the IRS mileage rate be paid for Township matters, to Township employees and officials.

ROLL CALL: Arnold - Yes Pipech - Yes Thomas - Yes

MOTION CARRIED.

**MOTION** by Thomas, second by Pipech, to remove Barbara Wasiakowski from signing authority for the accounts at Citizens Bank and First Keystone Community Bank.

ROLL CALL: Arnold - Yes Pipech - Yes Thomas - Yes

MOTION CARRIED.

**MOTION** by Pipech, second by Arnold, to name Citizens Bank and First Keystone Community Bank as depositories for Rice Township funds for the year 2017, checks to be signed by any two supervisors and the treasurer, and the treasurer is authorized to make interim payments and to transfer money between funds.

ROLL CALL: Arnold - Yes Pipech - Yes Thomas - Yes

MOTION CARRIED.

**MOTION** by Pipech, second by Arnold, to pass Resolution #2017-2, appointing Pam Heard as the Primary TCC voting delegate, as the first alternate voting delegate, and as the second alternate voting delegate. Jack Dean noted that the alternates do not need to be designated at this time.  
ROLL CALL: Arnold - Yes Pipech - Yes Thomas - Yes  
MOTION CARRIED.

MOTION by Arnold, second by Pipech, that the monthly meetings be held on the first Tuesday of each month, the meetings to be held at 7:00 p.m., with work sessions at 6:30 p.m. as needed, at the Rice Township Municipal Building, 3000 Church Road, Mountain Top, and advertised.

ROLL CALL: Arnold - Yes Pipech - Yes Thomas - Yes

MOTION CARRIED.

MOTION by Pipech, second by Arnold, that the monthly meetings of the Planning Commission be held on the fourth Wednesday of each month, the meetings to be held at 7:00 p.m., with work sessions at 6:30 p.m. as needed, at the Rice Township Municipal Building, 3000 Church Road, Mountain Top, and advertised.

ROLL CALL: Arnold - Yes Pipech - Yes Thomas - Yes

MOTION CARRIED.

MOTION by Thomas, second by Pipech, to pay yearly dues to the Pennsylvania State Association of Township Supervisors in the amount of $1,434.00, based on Township population. The Township paid $1,434.00 last year as well.

ROLL CALL: Arnold - Yes Pipech - Yes Thomas - Yes

MOTION CARRIED.

MOTION by Thomas, second by Arnold, to approve attendance of the 2017 PSATS Annual Conference in Hershey, PA from April 23rd to the 26th at the expense of the Township, open to Supervisors and personnel, and to name Robert Pipech as the Voting Delegate.

ROLL CALL: Arnold - Yes Pipech - Yes Thomas - Yes

MOTION CARRIED.

Treasurer's Bond in the amount of $500,000 is in effect from January 3, 2017 to January 3, 2018. The Bond expiring on February 1, 2017 for Barbara Wasiakowski has been canceled effective January 3, 2017.

The Board of Supervisors officially recognizes the Wright Township Volunteer Fire Department as the Primary Fire Protection Service for Rice Township and assures that volunteers are covered by municipal policy as it applies. Thomas noted that Beck needed to send a letter to our insurance company to this effect.

The reorganization meeting of the Board of Auditors will be held Wednesday, January 4, 2017, at 6:00 p.m., at the municipal building. Thomas thanked the Auditors for their service.

The regular meeting follows immediately.

Motion by Thomas, second by Pipech, to adjourn the reorganization meeting at 7:12 PM.

ROLL CALL: Arnold - Yes Pipech - Yes Thomas - Yes

MOTION CARRIED.

Respectfully submitted,

Jeffrey D. Beck  
Secretary/Treasurer